Medtronic

Accessing your Recognize! Points

Recognize! Points never expire and can be redeemed after you leave Medtronic.

When you leave the organization, you are no longer part of the Medtronic network and will access Recognize! from a new URL using your former EEID and new password.

STILL A MEDTRONIC EMPLOYEE?

Take a few moments now to make it easier to access your Recognize! Points after you leave Medtronic.

- Access Recognize! from recognize.medtronic.com
- Click on "Security" to ensure your personal email or phone number are up to date
- 1. Visit https://medtronic.performnet.com/medtronic/login.do For the best experience, access on a computer instead of a mobile device.
- 2. Click on "Forgot Password."

You must reset your password before accessing Recognize! as a former employee for the first time.

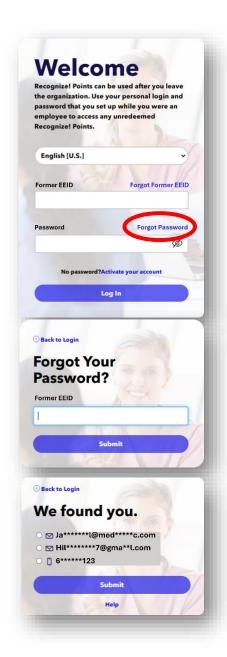
3. When prompted on the next screen, enter your former employee ID (EEID) and click "Submit."

This must be your employee ID and <u>not</u> your personal email or former network ID. Do not enter a personal email address here.

4. Select the email or phone number to which you'd like to receive the link to reset/create your password.

Click "Submit." Recognize! will email you a link to reset your password.

If the email or phone number listed is no longer accessible to you or in the unlikely event you don't have a personal email or phone number listed, proceed to the **Contact AskHR** instructions on the next page.



Contact AskHR:

If you did not provide a personal email or phone number on your Recognize! account while you were employed (which is unlikely) or if you can no longer access the personal email or phone number on file, please email AskHR (askhr@medtronic.com) to verify your identity and activate your account.

In your request, indicate you need to update your Recognize! email/phone number on file as a former employee. AskHR will ask you to verify your identity by providing:

- a. Employee ID number (EEID)
- b. Home address
- c. Date of birth
- d. Your Medtronic hire date (first hire date if there is more than one).

Include the personal email or phone number you would like to use for your account verification as well.

Once AskHR has verified your identity and updated your account to include your personal email or phone number, return to step 1 listed on the first page to email/text yourself a link to create/reset your password.

Frequently Asked Questions:

1. Do I have to spend my remaining Points all at one time?

No, you maintain a balance of Recognize! Points indefinitely. Use your former numeric EEID and newly created password to return to the catalogue of awards at any time.

2. Can Recognize! Points be converted to cash?

No, Recognize! Points cannot be converted to cash.

3. Do Recognize! Points expire?

No, Recognize! Points do not expire.

4. Recognize! isn't accepting my email. What can I do?

At no point will you enter your personal email. Ensure you clicked "Forgot Password" in step 2. Then ensure you're entering your former employee ID in step 3, not your email.

5. I received a notification that my account is locked. What should I do?

Contact AskHR and follow the steps above to verify your identity. Once your account is unlocked, you can create a new password by beginning at step 1 above. For best results, use a computer vs a mobile device to access your remaining Recognize! Points. Repeated attempts to reset your password will lock your account.